



# **YUROK TRIBE**

## **REQUEST FOR PROPOSAL FUELS REDUCTION CREW**

Yurok Tribe  
190 Klamath Blvd.  
Klamath, CA 95548

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Dear Prospective Bidder:

The Yurok Tribe (the "Tribe") is seeking **a fuels reduction Wildland Urban Interface (WUI) crew to assist with the Weitchpec/Wautec Community Infrastructure Protection Project.** Technical questions or requests for clarification shall be directed, in writing, to the email address below. The Tribe's responses to a proposer's question(s) will be provided via return email only to the proposer asking the question(s) and not shared with other respondents.

### **RFP Bid Response Representative:**

- Name: Springwind Marshall
- Company: Yurok Tribe
- Address: PO Box 1027
- City, State, Zip: Klamath, CA 95548
- Telephone: 707-445-2422 x.1925
- Email Address: smmarshall@yuroktribe.nsn.us

## **1. General Information**

### **Key Dates:**

The following table outlines the Tribe's key dates and events in this RFP process:

| <b>Date</b>                | <b>Event</b>  |
|----------------------------|---|
| <b>09/25/25</b>            | RFP is Available  |
| <b>09/25/25 – 10/23/25</b> | Questions and Answer Period                             |
| <b>10/23/25</b>            | Deadline for receipt of proposals to the Tribe's Office |
| <b>10/31/25</b>            | Selection completed/contract negotiations begin         |

### **Proposal Submission Instructions:**

Each bid must be submitted electronically to the Bid Response Representative above, no later than 4:00 PM (PTS) on the deadline date. The subject line should read: RFP YUROK FUELS REDUCTION CREW.

## **2. Rules Governing Proposals**

### **Confidentiality:**

The content of all proposals will be kept confidential throughout the selection process and afterward. Copies of any proposal will not be shared with other respondents.



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**Late Submissions:**

Proposals not received prior to the date and time specified will not be considered and will be returned to the proposer unopened.

**Acceptance / Rejection of Submittal:**

The Tribe reserves the right to reject any or all responses to this RFP, to waive minor irregularities in any proposal or in the RFP procedures, and to accept any proposal presented which meets or exceeds these specifications and which is deemed to be in the best interests of the Tribe. However, the requirements for timelines shall not be waived.

**Proposal Evaluation:**

A committee of individuals representing the Tribe will perform the evaluation of all proposals. Following this evaluation process, the committee may elect to ask certain respondents to complete an oral interview before the committee. The purpose of the interview is to allow those further selected firms expansion and discussion of their written responses.

**Oral Interviews:**

Oral interviews are provided at the sole discretion of the Tribe and are for the purposes of allowing the Tribe to broaden their understanding of certain selected respondents.

**Final Selection:**

The final selection of the successful respondent(s) is scheduled to be completed by **Friday, October 31<sup>st</sup>, 2025**.

**Insurance Requirements:**

Include Proof of Insurance furnished by the respondent's carrier to guarantee the respondent is properly insured. The respondent, once awarded, must file with the Tribe certificates of insurance prior to the commencement of work as additionally insured with Liability Insurance, Comprehensive General Liability insurance, and Professional Liability insurance.

Respondent shall require and verify all subcontractors, if applicable, maintain insurance, including workers' compensation insurance, subject to all of the requirements stated herein prior to work.

**3. Selection Criteria**

- Specialized experience, capabilities, and technical competence, which the individual may demonstrate with the individual's proposed content and requirements to meet the



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project requirements.

- If a qualified Native American-owned company comes within 5% percent of the lowest qualified bidder's total bid, that company may match the lowest bid and receive the award unless the original lowest bidder is a Native American-owned business. A Native American-owned business must be a non-profit or for-profit entity where an Indian or Indians own at least 51% interest and where such Indian or Indians have managerial and operational control of the business operations. Other factors can be found in section 4403 of the Tribal Employment Rights of the Yurok Tribe. The ordinance and other TERO documents can be found at the following link <https://www.yuroktribe.org/tero> . Any contractor claiming Native American preference shall fill out and submit the Application for Contractor/Business Certification.
- Contractors must comply with the YTC for work funded by or conducted on behalf of the Yurok Tribe, including the contractor providing the TERO Office with an Indian Preference Plan, describing how the contractor intends to meet those obligations. See [YTC4501-4602](#).
- All professional services contracts are subject to the Tribe's Employment Rights Ordinance (TERO) and policies and a 1% TERO fee will be assessed on services. See [YTC4601-04](#).

#### **4. Project Description**

The Yurok Tribe seeks qualified contractors to assist the Yurok Fire Department with Hazardous Fuels Reduction treatments under the Weitchpec/Wautec Community Infrastructure Protection Project. The goal is to reduce wildfire risk to homes, critical infrastructure, and evacuation routes within the Upper Yurok Reservation while building local capacity for ongoing wildfire resilience.

Project treatments will include:

- Creating defensible space with a 300-foot treatment radius (maximum and/or where applicable) around approximately 51 designated habitable structures and/or critical community facilities such as tribal water systems, and Jack Norton Elementary School.
  - Weitchpec Community: 25 structures, 95 acres defensible space
  - Wautec Community: 26 structures and 1 school, 78 acres defensible space
  - Total Defensible Space: 167 acres
- Constructing shaded fuel breaks along approximately 6.5 miles of ingress/egress roads (Highway 96, Highway 169, and side roads), with 100-foot roadside clearance totaling 65 acres for safer evacuation and emergency response access.
- Manual thinning and chipping of hazardous vegetation to reduce wildfire intensity, minimize greenhouse gas emissions from pile burning, and protect community infrastructure such as powerlines, water systems, and communications facilities.



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Treatments will use low-emission methods (e.g., chipping over burning where feasible) to meet both wildfire prevention and climate-resilience objectives. The project area lies entirely within a Very High Fire Hazard Severity Zone and will directly benefit rural low-income households and the broader Yurok community by reducing wildfire risk and improving emergency access routes.

The selected contractor will work in close coordination with the Yurok Fire Department and may also be retained on an on-call basis for future fuels reduction projects across the Reservation.

## **5. Response Format**

Please include the following in your proposal:

- a) Letter of Interest
- b) Qualifications and experience of the Respondent
- c) Specific Project Expertise that relates to the Project Description
- d) Before and After photographs of WUI fuel reduction projects
- e) Any claims / disputes / litigation
- f) Statement of Assurance that the firm is not in violation of any regulatory statutes
- g) Fee Schedule
- h) Signatures of Representatives

## **6. Evaluation of Criteria**

The proposals will be evaluated based on the following criteria and point ranges:

| <b>Evaluation Criteria</b>   | <b>Points</b> |
|--|---------------|
| Proposed approach to scope of work   | 0-20          |
| Level of experience of the individual(s) identified to work on this matter | 0-20          |
| The Offeror's experience with similar projects                             | 0-20          |
| Cost   | 0-20          |
| Native American preference   | 0-10          |
| Veteran preference   | 0-10          |
| Met all proposal requirements in Request for Proposal                      | 0-10          |
| <b>Total:</b>  | <b>0-110</b>  |