



YUROK TRIBE
REQUEST FOR PROPOSAL
CWPP & Interactive CWPP
HUB/Dashboard/StoryMap

Yurok Tribe
190 Klamath Blvd.
Klamath, CA 95548

Page 1 of 10

Dear Prospective Bidder:

The Yurok Tribe (the "Tribe") is seeking proposals from a qualified wildfire risk assessment firm or individual(s) (Consultant") with experience working with/for tribal governments and tribal communities to develop:

- 1. Yurok Tribe Community Wildfire Protection Plan ("YT-CWPP")**
- 2. Yurok Tribe Interactive CWPP GIS HUB/Dashboard ("HUB")**

Please direct technical questions or requests for clarification to the email address below. The Tribe's responses to a proposer's question(s) will be provided via return email only to the proposer asking the question(s), and not shared with other respondents.

- Name: Kim Mamaradlo
- Company: Yurok Tribe Fire Department
- Address: POB 1027
- City, State, Zip: Klamath, CA. 95548
- Email Address: kimamaradlo@yuroktribe.nsn.us

1. General Information

Key Dates:

The following table outlines the Tribe's key dates and events in this RFP process:

Date	Event
08/12/2024	RFP is Available
08/26/24-09/12/24	Questions and Answer Period
09/16/2024 5pm	Deadline for receipt of proposals to the Tribe's Office
09/20/2024	Selection completed/contract processing begins

2. Rules Governing Proposals

Confidentiality:

The content of all proposals will be kept confidential throughout the selection process and afterward. Copies of any proposal will not be shared with other respondents.

Late Submissions:

Proposals not received prior to the date and time specified will not be considered and will be returned to the proposer unopened.



YUROK TRIBE
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Yurok Tribe
190 Klamath Blvd.
Klamath, CA 95548

Page 2 of 10

Acceptance / Rejection of Submittal:

The Tribe reserves the right to reject any or all responses to this RFP, to waive minor irregularities in any proposal or in the RFP procedures, and to accept any proposal presented which meets or exceeds these specifications and which is deemed to be in the best interests of the Tribe. However, the requirements for timelines shall not be waived.

Proposal Evaluation:

A committee of individuals representing the Tribe will perform the evaluation of all proposals. Following this evaluation process, the committee may elect to ask certain respondents to complete an oral interview before the committee. The purpose of the interview is to allow those further selected firms expansion and discussion of their written responses.

Oral Interviews:

Oral interviews are provided at the sole discretion of the Tribe and are for the purposes of allowing the Tribe to broaden their understanding of certain selected respondents.

Final Selection:

The final selection of the successful respondent(s) is scheduled to be completed by **09/20/2024**. The successful respondent will assume their responsibilities upon contract approval and signature process.

Insurance Requirements:

Include Proof of Insurance furnished by the respondent's carrier to guarantee the respondent is properly insured. The respondent, once awarded, must file with the Tribe certificates of insurance prior to the commencement of work as additionally insured with Liability Insurance, Comprehensive General Liability insurance, and Professional Liability insurance.

Respondent shall require and verify all subcontractors, if applicable, maintain insurance, including workers' compensation insurance, subject to all of the requirements stated herein prior to work.

3. Selection Criteria

- Qualifications and experience of the team, as indicated by prior successful completion of similar projects
- Qualifications and experience of the key individuals, who will be assigned to this project, as indicated by prior involvement in similar projects
- Proposed approach to completion of the scope of work and understanding of the project and project issues
- Fee schedule and references
- Innovative suggestions/recommendations not proposed in the Scope of Work



YUROK TRIBE
REQUEST FOR PROPOSAL
CWPP & Interactive CWPP
HUB/Dashboard/StoryMap

Yurok Tribe
190 Klamath Blvd.
Klamath, CA 95548

Page 3 of 10

4. Response Format (pages are maximum allowed)

- a) Letter of Interest (1 page)
- b) Qualifications of the Respondent (2 pages)
- c) Presentation of the Respondent's Team (2 pages)
- d) Specific Project Expertise that relates to the Project Description (5 pages)
- e) Quality Control (1 page)
- f) Any claims / disputes / litigation (1 page)
- g) Statement of Assurance that the firm is not in violation of any regulatory statues (1 page)
- h) Fee Schedule (1 page)
- i) Signatures of Representatives

5. Project Description

BACKGROUND

The Yurok Tribe is a federally recognized Indian Tribe and the Yurok Indian Reservation encompasses approximately 55,890 acres within Del Norte and Humboldt Counties, California. The reservation extends from the present northern limits of the Hoopa Valley reservation to the Pacific Ocean, for a distance of approximately 45 miles along the Klamath River. The current Yurok reservation is substantially smaller at only 11% of the original Yurok ancestral territory.

The YT-CWPP development project is funded by the Community Wildfire Defense Grant (CWDG) Program through a Federal Financial Assistance Grant between the Yurok Tribe Fire Department and the US Forest Service.

According to FEMA 2019 maps, the Yurok communities are all located in the Wildland Urban Interface (WUI). Wildfire risk to homes on tribal land meets the "at-risk community" eligibility for CWDG.

SCOPE OF WORK

Both the Community Wildfire Protection Plan (YT-CWPP) and CWPP Interactive GIS HUB/Dashboard (HUB) will be utilized as the department's guiding document for future community efforts and projects related to wildland fire risk reduction, hazard mitigation and structure protection. The plan will meet the requirements of a standard CWPP as outlined in the Healthy Forests Restoration Act of 2003 and will be focused on serving the citizens of the tribe, their homes, communities and all aspects of Yurok culture.

The YT-CWPP shall reflect the Values, Goals and Objectives of the Yurok Tribe in the development of the Plan and its components, including wildfire risk assessments, mitigation strategies and recommendations, a stand-alone resource guide for community members and a project prioritization framework that will be managed and utilized by Yurok for the life of the plan.

The Consultant shall utilize information obtained through a variety of means, including publicly available spatial data, Yurok data and records, input from Yurok staff, input from partners, cooperators, neighbors and community input from at least two (2) public workshops to be held in Klamath, CA. (Del Norte County), and



YUROK TRIBE
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Yurok Tribe
190 Klamath Blvd.
Klamath, CA 95548

Page 4 of 10

Weitchpec, CA. (Humboldt County). Workshops will be planned and facilitated in close collaboration with Yurok staff.

The YT-CWPP will incorporate, at minimum, the following project parameters:

- The Plan will focus on lands, structures, cultural resources and other values-at-risk located on the reservation that are owned, managed or otherwise identified as high-value by the tribe and its citizens.
- The Plan will incorporate Yurok language as available and relevant throughout.
- The Plan will follow the YT-CWPP Outline provided in the RFP packet or the Consultant may propose an outline that adequately incorporates the essential elements contained within. The final YT-CWPP outline shall be approved by the Yurok Tribe Fire Planning Committee.
- The Plan shall include a Risk-Assessment (RA) that identifies Values, Hazards and Risk relative to wildfire. The RA shall encompass structures, the Wildland-Urban-Interface, infrastructure and cultural resources identified by Yurok staff and citizens.
- The Plan shall provide specific Mitigation Strategies and a prioritized Action Plan to address the findings of the Risk-Assessment. The Action Plan is intended to be a living document that will be managed by Yurok for the life of the plan.
- The Plan shall include a stand-alone Ready, Set Go! Resource guide that will be provided to citizens and residents of the reservation to use as a reference. Desired elements of the Resource Guide are provided in the Plan Outline; Consultant may propose additions or modifications to the Guide.
- The Final Plan shall be provided in digital format (Protected and Open versions). Plan format shall follow MLA guidelines plus any Yurok language formatting requirements or APA considerations. All data, including spatial data, shall be provided on a hard drive in appropriate GIS format.

Consultant shall:

- Coordinate with the Yurok Fire Planning Committee to implement a successful Yurok Tribe Community Wildfire Protection Plan;
- Obtain existing applicable information and documentation from the Yurok archives;
- Conduct background research on desired fire-adapted landscape conditions within the proposed area;
- Participate in two community meetings and Plan scoping workshops, to be held in Klamath, CA. and Weitchpec, CA. (Dates of meetings TBD) and additional site visits as necessary;
- Conduct interviews with identified tribal citizens and community members;
- Maintain confidentiality of sensitive tribal data;
- Prepare and submit a draft YT-CWPP to the Yurok Fire Planning Committee; and
- Submit and present a final YT-CWPP to the Yurok Fire Planning Committee incorporating any required updates and relevant comments.

PROJECT TIMELINE

Two community meetings will be held in Klamath, CA. and Weitchpec, CA. (Dates TBD)

Consultant is responsible for delivering the following Plan drafts:

- First Draft of YT-CWPP to the Yurok Fire Planning Committee by **6/30/2025**.
- 30-day review period for Yurok Fire Planning Committee
- Final Draft due within 30-days of Plan Review, no later than **08/31/2025**.



YUROK TRIBE
REQUEST FOR PROPOSAL
CWPP & Interactive CWPP
HUB/Dashboard/StoryMap

Yurok Tribe
190 Klamath Blvd.
Klamath, CA 95548

Page 5 of 10

- Plan Adoption by Council anticipated **09/30/2025**.

APPLICABLE DOCUMENTS

The following documents are incorporated by reference to and from a part of the Scope of Work. Documents and/or weblinks to the applicable documents are provided. The Consultant is responsible for obtaining and abiding by the most current and approved versions of all applicable references listed with webpage links below:

- A. Healthy Forests Restoration Act of 2003
<https://www.fs.usda.gov/projects-policies/hfi/field-guide/web/page02.php>
- B. National Cohesive Wildland Fire Strategy
<https://www.fs.usda.gov/restoration/cohesivestrategy.shtml>
- C. California Fire Safe Council
<https://cafiresafecouncil.org/>
- D. California's Wildfire and Forest Resilience Action Plan
<https://wildfiretaskforce.org/wpcontent/uploads/2022/04/californiawildfireandforestresilienceactionplan.pdf>
- E. Executive Order 13175, Consultation and Coordination with Indian Tribal Governments
<https://2009-2017.state.gov/documents/organization/136740.pdf>
- F. Proposed Yurok CWPP Outline (page 7) and Project Area (<https://www.yuroktribe.org/is-git>)
- G. Federal Financial Assistance Award of Domestic Grant 23-DG-11052012-175 (CWDG Award) (Attachment A, Section D. Subawards is included below for reference)

SUBAWARDS. Prior approval is required to issue subawards under this grant. The intent to subaward must be identified in the approved budget and scope of work and approved in the initial award or through subsequent modifications. Approval of each individual subaward is not required, however the cooperator must document that each sub-recipient does NOT have active exclusions in the System for Award Management (sam.gov).

The Cooperator must also ensure that they have evaluated each subrecipient's risk in accordance with 2 CFR 200.332 (b).

Any subrecipient under this award must be notified that they are subject to the OMB guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400. Any sub-award must follow the regulations found in 2 CFR 200.331 through .333.

All subawards \$30,000 or more must be reported at fsrc.gov in compliance with 2 CFR 170.

- H. Federal Travel Regulations:
- I. California Environmental Quality Act (CEQA) (Public Resources Code 21000-21189) and the CEQA Guidelines (California Code of Regulations, Title 14, Division 6, Chapter 3, Sections 15000-15387).
- J. National Environmental Policy Act, as amended: (42 USC 4321 [Purpose] and 42 USC 4331-4335 [Policies and Goals])
 - a. Environmental Impact Statements (40 CFR 1502)
 - b. Implementation of the National Environmental Policy Act (43 CFR 46)
 - c. Procedures for the Implementation of the National Environmental Policy Act (36 CFR 805)



YUROK TRIBE
REQUEST FOR PROPOSAL
CWPP & Interactive CWPP
HUB/Dashboard/StoryMap

Yurok Tribe
190 Klamath Blvd.
Klamath, CA 95548

Page 6 of 10

MANAGEMENT OF TRIBAL DATA

This project includes the handling of sensitive Tribal information. Information and data that may qualify as sensitive are locations, density, relationship to, abundance or presence of rare, Federal and State-listed species of plants and animals of cultural significance; archeological resources; historic sites and structures; and Indian sacred sites. In some cases, certain data and/or information records should be protected under state laws. Location/presence data and information of sensitive resources found in spatial data, maps, narrative descriptions or databases indicating site-specific locations are protected for all Federally funded and permitted projects. If any of the following statutes are applicable to the project, additional care must be taken to protect the location and access of any related sensitive data and information.

- **Indian Sacred Sites** – Executive Order No. 13007: Indian Sacred Sites

Federal agencies are required to avoid adversely affecting the physical integrity of Indian sacred sites and where appropriate, agencies shall maintain the confidentiality of sacred site locations.

- **Cultural and Natural Resources** – National Parks Omnibus Management Act (16 U.S.C. 5937). This statute prohibits the release of information regarding the nature and specific location of certain cultural and natural resources in the National Park System. Information prohibited from release includes the location of endangered or threatened species-specifically maps or narrative descriptions indicating site specific locations. The law also identifies conditions under which the Secretary may release this information. Note: This statute is only applicable to National Park resources. However, if a species originates from that park and migrates outside of the park boundary, this location information may also be protected (e.g., a National Wildlife Refuge location of a pair of bald eagles that have their primary breeding site located within a National Park).
- **Historic Sites and/or Structures** – National Historic Preservation Act (16 U.S.C. 470w-3). This statute prohibits the release of information about the location, character or ownership of certain historic resources under certain circumstances. This law also identifies conditions under which the Secretary may release this information.
- **Caves** – Federal Cave Resources Protection Act (16 U.S.C. 4304). This statute prohibits making information concerning the specific location of any significant cave available under FOIA except under certain circumstances.
- **Archeological Sites and Resources** – Archaeological Resources Protection Act (16 U.S.C. 470hh). This statute prohibits the release, under FOIA or any other law, of information concerning the nature and location of certain archeological resources. This law also identifies conditions under which the Secretary may release this information.

Given that this project may involve information, relationships and locations regarding resources, intellectual property (e.g. Indigenous traditional ecological knowledge) and sensitive sites of Tribal cultural significance that do not necessarily fall under the above statutes, it is important to take into account additional guidance for addressing confidentiality concerns and for maintaining a clear Tribal connection to that data in the accompanying metadata schema.



YUROK TRIBE
REQUEST FOR PROPOSAL
CWPP & Interactive CWPP
HUB/Dashboard/StoryMap

Yurok Tribe
190 Klamath Blvd.
Klamath, CA 95548

Page 7 of 10

Yurok Tribe Community Wildfire Protection Plan Proposed Outline

Chapters:

- 1) Introduction –
 - a) Purpose, Vision and Goals of YT-CWPP
- 2) Background
 - a) Ancestral Territory
 - b) Contemporary Communities
 - c) Fire History
 - d) Cultural Fire and Landscape Stewardship
 - e) Desired Future Conditions
- 3) Risk Assessment –
 - a) Resources and Assets
 - b) Infrastructure
 - c) Cultural Values
 - d) Ingress/Egress Hazards
 - e) Structure Vulnerability Assessment
- 4) Key Stakeholders, Resource and Capacity Assessment –
 - a) Key Stakeholders & Resources for Wildland and Structural Fire Response
 - b) Yurok Owned and Managed Resources
 - c) Resources related to Fuel Reduction and Cultural and Prescribed Fire
- 5) Mitigation Strategies –
 - a) Individual Level Actions
 - b) Community Level Actions
 - i) Fuel Reduction Strategy
 - ii) Cultural Fire Strategy
 - iii) Mutual Aid Program
 - c) Organizational Actions
 - i) Recommendations for Organizational (Yurok Tribe and Partners) Level Actions to Support or Initiate
 - d) Regional/State Level Actions
 - i) Recommendations for Regional Level Actions to Support or Initiate
- 6) Action Plan –
 - a) Fuels Reduction/Cultural Burning Projects and Priorities
 - b) Structure/Infrastructure Preparedness and Protection Plan
 - c) Monitoring and Tracking Tools (Spatial Planning/Tracking Tool Desired)
Additional Recommendations (e.g. Capacity development, Tribal building codes, Climate Adaptation, Plan Revision Process, Education/Outreach, etc.)



YUROK TRIBE
REQUEST FOR PROPOSAL
CWPP & Interactive CWPP
HUB/Dashboard/StoryMap

Yurok Tribe
190 Klamath Blvd.
Klamath, CA 95548

Page 8 of 10

Yurok Tribe Interactive CWPP GIS HUB/Dashboard (“HUB”) Proposed Items

This portal will provide user-friendly information and cross-agency initiatives to prepare the Yurok community for wildfire. It will include: Wildfire Risk Reduction Project Map with viewer curating and delivering datasets related to fuels, vegetation, hazard and risk with WebMaps/WebApps that provide access to the curated datasets. ArcGIS CWPP Template format is acceptable.

Dashboard: HOME – What’s My Wildfire Risk – Prescribed/Cultural Fire – Resilient Landscapes/Home Hardening – FAQ’s, More – Global Navigation Menu with Sign In, Data, Documents, Apps and Maps, etc. Ability to monitor the latest wildfire feeds from local, state, and national sources.

Data:

- Wildfire Mitigation Projects – In Process/Completed
- YFD Wildfire Metric Tracker Public
- WUI Code Overlay
- Mowing Areas (PARD) Select locations in fire risk areas
- CWPP Communities view
- YFD Wildfire Collection Features view
- Fire Adapted Communities
- Del Norte/Humboldt County Contours
- Community Wildfire Risk

Documents:

- Ready, Set Go! Resource Guide
- Northern California Fire Potential Update
- Local Strategies for Understanding Wildfire Risk
- Local Wildfire Newsletter(s)
- The Road to Living with Wildfire
- A National Cohesive Wildland Fire Management Strategy
- Firetopia type Toolbox – Community Planning Assistance for Wildfire (CPAW)
- Getting it Done – A Day in the Life with Yurok Wildfire Fuels Mitigation Crew
- Fire Adapted Communities
- Wildfire Readiness Update Print Version
- Fire Adapted Communities Learning Network
- Wildfire Risk to Communities

Apps & Maps:

- Map - Wildfire Activity Viewer Map
- APP - What’s my wildfire risk? Enter Address here or CLICK within the map – Results will display wildfire risk (Contains StoryMap)
- Map - Flamelengths
- APP - Wildfire Activity Map
- Map - Wildfire Risk
- Application - Yurok Wildland Urban Interface



YUROK TRIBE
REQUEST FOR PROPOSAL
CWPP & Interactive CWPP
HUB/Dashboard/StoryMap

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190 Klamath Blvd.
Klamath, CA 95548

- Map - RX Fire Notification Map
- Map - Surface Fire Rate of Spread
- Map - Slope Hazard
- Application - Yurok Wildfire Reports by Council District
- Map - World Imagery Basemap
- Application - What's my Wildfire Risk
- Map - Fire Adapted Communities
- Application - Wildfire Activity Map
- Map - CWPP Fuel Model
- Application - Wildland Urban Interface Code
- Map - World Imagery Basemap

6. Evaluation of Criteria

The proposals will be evaluated based on the following criteria and point ranges:

Evaluation Criteria	Points
Qualifications and Experience with Similar Projects	0-25
Proposed approach to completion of the scope of work and understanding of the project and project issues	0-25
Fee schedule and references	0-25
Experience working with Tribal Governments	0-20
Proposed innovative additions or modifications	0-20
e-Link to online CWPP and/or CWPP HUB developed by your team	0-20
Indian Preference* see below	0-6
Requested documentation provided (#4 a-i)	0-9
Total:	0-150

- Pursuant to [2 Yurok Tribal Code \(YTC\) 4402-4510](#) – in compliance with [25 U.S.C. 47](#), [25 U.S. Code § 5307\(b\)-\(c\)](#) [formally [25 U.S.C. 450e\(b\)](#)], [23 U.S.C. 140\(d\)](#), and [23 U.S.C. 202\(a\)\(3\)](#) – the Yurok Tribe is entitled to institute Native American / Indian hiring and contracting preference and will apply that preference. i.e., qualified Indian firms will receive preference above qualified non-Indian firms. See [YTC 4402\(b\)](#).
 - Any firm seeking such preference must provide evidence that is at least 51% of the firm's ownership and interest is held and controlled by [a] person[s] able to prove membership in a federally recognized tribe.
 - Pre-qualification is required by calling Yurok Tribe TERO at (707) 482-1350 ext. 1388 or Yurok Office of Tribal Attorney at (707) 482-1350 ext. 1408. If you've already submitted an Indian preference application to the Yurok Tribe within the last six months, then email a statement to yuroktero@yuroktribe.nsn.us identifying changes in your organization or notify us of no changes in your organization.
 - Firms are noticed that sub-contracting of these services may not be denied to an Indian firm if the Indian firm's price is within 5% of the lowest bid. See [YTC4402\(c\)](#).
 - Firms are noticed that a firm qualifying as an Indian firm retains an ongoing obligation



YUROK TRIBE
REQUEST FOR PROPOSAL
CWPP & Interactive CWPP
HUB/Dashboard/StoryMap

Yurok Tribe
190 Klamath Blvd.
Klamath, CA 95548

Page 10 of 10

to maintain Indian firm eligibility requirements. The Yurok Tribe can and will revoke certification if changes to the firm results in noncompliance with the Indian firm status, which may have secondary effects on the contract and/or firm. See [YTC 4406\(e\)](#).

- Contractors must comply with the YTC for work funded by or conducted on behalf of the Yurok Tribe, including the contractor providing the TERO Office with an Indian Preference Plan, describing how the contractor intends to meet those obligations. See [YTC4501-4602](#).
- All professional services contracts are subject to the Tribe's Employment Rights Ordinance (TERO) and policies and a 1% TERO fee will be assessed on services. See [YTC4601-04](#).

Thank you for considering this request. We look forward to receiving your proposal.