



Yurok Tribe

Job Description

JOB TITLE:	Jet Boat Deckhand		
JOB GRADE:	3	REPORTS TO:	Jet Boat Captain
STATUS:	Non-Exempt	LOCATION:	Klamath/Weitchpec
DEPARTMENT:	Transportation	DIVISION:	Community Development
ALL HIRING IS SUBJECT TO THE YUOK TRIBE'S HIRING PREFERENCE			
SALARY RANGE:	\$17.04-\$22.23		

POSITION SUMMARY:

Under the general supervision of the Jet Boat Captain, this position is responsible for assisting the Jet Boat Captain to carry out all normal deck department duties aboard the boat such as anchoring, lookout, and safety of passengers. The entire crew must work together to accomplish the task of maintaining a safe, efficient and enjoyable workplace and therefore no crewmember is above any work needing to be done to meet this overall goal. The Jet Boat Deckhand will assist the Jet Boat Captain for the operation of providing river ferry transit services. Under the direction of the Jet Boat Captain the Deckhand must adhere to all United States Coast Guard regulations and company policies.

DUTIES AND RESPONSIBILITIES:

1. Perform lookout/navigational watches while underway and safety/anchor/dock watches.
2. Assist with normal maintenance and equipment.
3. Assist with luggage handling and other chores in port.
4. Assist with maintaining records of daily activities as required and monitor the loading and unloading of cargo and passengers.
5. Assist with the safety of passengers and crew.
6. Provide exemplary customer relation skills.
7. Assist with activities such as loading and unloading cargo, Participate in boat fueling, stockpile of supplies and cleaning as needed.
8. Utilize a two-way radio to communicate with the Dispatcher.
9. Deckhand must be willing to work five days a week, weekends, split shifts, holidays and in all weather conditions.
10. Performs other related duties as assigned.

EDUCATION/EXPERIENCE:

1. G3: High school diploma or equivalent (GED) is required.
2. Employees must be willing to acquire any special certifications or attend any training that is determined to be relevant or becomes required of the position in the future.
3. Candidates with equivalent combinations of education, training and experience will be considered.

MINIMUM QUALIFICATIONS:

1. Knowledge of the Klamath River and river channel bed.
2. One year experience as a Deckhand or equivalent.
3. Valid Driver's License.
4. First Aid/CPR required.
5. Must pass pre-employment drug screen, reference checks and background checks.
6. Must have sufficiently acute hearing, eyesight and depth perception to meet the demands.
7. Must have excellent public speaking skills; past tour guide experience preferred but not necessary.
8. Must be capable of using escape hatches and boarding /disembarking survival craft unassisted.
9. Obtain Swift Water Rescue Training.
10. Recognition that in order to serve Yurok People one must know as much as possible about Yurok history, culture and values.

SUPERVISORY RESPONSIBILITIES:

This position has no direct supervisory responsibilities.

CONDITIONS OF EMPLOYMENT:

1. All applicants are subject to the Tribe’s Drug and Alcohol Policy including pre-employment screening.
2. Valid state issued driver’s license and/or the ability to obtain a California or Oregon driver’s license. Must be insurable on the Tribe’s insurance policy.
3. Must pass a background investigation and fingerprint clearance.
4. This position requires compliance with the Indian Child Protection and Family Violence Prevention Act Public Law 101-630; 25 Code of Federal Regulations Part 63 – Indian child Protection and Family Violence Prevention; Crime Control Act of 1990, Employee Background Checks; and Executive Order 12968, Adjudicative Guidelines.

LANGUAGE SKILLS:

Must have the ability to read, write and comprehend simple instructions, short correspondence, and memos. With ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization. Knowledge of Yurok language is preferred but not required.

REASONING ABILITY:

Apply common sense understanding to carry out instructions furnished in written, oral and/or diagram form. With ability to deal with problems involving several concrete variables in standardized situations.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to walk, stand, use hands and fingers, handle, or feel. Employees will have prolonged periods sitting at a desk and working on a computer. The employee must occasionally lift and/or move up to 50 pounds.

VISION REQUIREMENTS:

1. Close vision (clear vision at 20 inches or less).
2. Color vision (ability to identify and distinguish colors).
3. Depth perception (three-dimensional vision, ability to judge distances and spatial relationships).
4. Ability to adjust focus (ability to adjust the eye to bring an object into sharp focus).

I, _____, (print name), acknowledge receiving a copy of this job description and understand the requirements. I also understand that, as an employee, I am expected to perform my assigned duties, to read and abide by all Yurok Tribal laws, policies and procedures, vehicle usage, procurement, and any additional guidelines set forth by the Yurok Tribe. I understand that any violations of all established policies and procedures may lead to disciplinary measures, up to and including termination. I understand that the Yurok Tribe is committed to the philosophy that employment relationships are both personal and voluntary. Accordingly, employment at the Yurok Tribe has no specific duration, and either the employee or the Yurok Tribe can terminate the employment relationship for any reason or no reason. This “at will” relationship exists between the Tribe and all employees.

Employee Signature

Date

Employee #

Supervisor Signature

Date