



YUROK TRIBE
SEALED BID
Klamath Softball Field Project

Yurok Tribe
190 Klamath Blvd.
Klamath, CA 95548

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Dear Prospective Bidder:

The Yurok Tribe (the "Tribe") is seeking **a contractor for the Klamath Softball Field located off Chapman Street off Hwy 101, Klamath CA, Del Norte County, California 95531.** Technical questions or requests for clarification shall be directed, in writing, to the email address below. The Tribe's responses to a proposer's question(s) will be provided via return email only to the proposer asking the question(s) and not shared with other respondents.

RFP Bid Response Representative:

- Name: Springwind Marshall
- Company: Yurok Tribe
- Address: 190 Klamath Blvd.
- City, State, Zip: Klamath, CA 95548
- Telephone: 707-445-2422 x1925
- Email Address: smmarshall@yuroktribe.nsn.us

Owner's Response Representative:

- Name: Brandi Natt
- Company: Yurok Tribe
- Address: 190 Klamath Blvd.
- City, State, Zip: Klamath, CA 95548
- Telephone: 707-482-1350
- Email Address: bnatt@yuroktribe.nsn.us

1. General Information

Key Dates:

The following table outlines the Tribe's key dates and events in this RFP process:

Date	Event
04/28/25	RFP is Available
04/28/25 – 05/16/25	Questions and Answer Period
05/8/25	Non-Mandatory Pre-Bid Conference
05/30/25	Deadline for receipt of proposals to the Tribe's Office
06/6/25	Selection completed/contract negotiations begin



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Proposal Submission Instructions:

Each bid must be submitted electronically to the Bid Response Representative above, no later than 4:00 PM (PTS) on the deadline date. The subject line should read: BID FOR THE KLAMATH SOFTBALL FIELD.

All bids must be made on the provided bid form and schedule. All blank spaces for bid prices must be filled in, in ink or typewritten, and the bid form must be fully completed and executed when submitted.

2. Rules Governing Proposals

Confidentiality:

The content of all proposals will be kept confidential throughout the selection process and afterward. Copies of any proposal will not be shared with other respondents.

Late Submissions:

Proposals not received prior to the date and time specified will not be considered and will be returned to the proposer unopened.

Acceptance / Rejection of Submittal:

The Tribe reserves the right to reject any or all responses to this RFP, to waive minor irregularities in any proposal or in the RFP procedures, and to accept any proposal presented which meets or exceeds these specifications and which is deemed to be in the best interests of the Tribe. However, the requirements for timelines shall not be waived.

Proposal Evaluation:

A committee of individuals representing the Tribe will perform the evaluation of all proposals. Following this evaluation process, the committee may elect to ask certain respondents to complete an oral interview before the committee. The purpose of the interview is to allow those further selected firms expansion and discussion of their written responses.

Oral Interviews:

Oral interviews are provided at the sole discretion of the Tribe and are for the purposes of allowing the Tribe to broaden their understanding of certain selected respondents.

Final Selection:



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The final selection of the successful respondent(s) is scheduled to be completed by **Friday, June 6, 2025**.

Insurance Requirements:

Include Proof of Insurance furnished by the respondent's carrier to guarantee the respondent is properly insured. The respondent, once awarded, must file with the Tribe certificates of insurance prior to the commencement of work as additionally insured with Liability Insurance, Comprehensive General Liability insurance, and Professional Liability insurance.

Respondent shall require and verify all subcontractors, if applicable, maintain insurance, including workers' compensation insurance, subject to all of the requirements stated herein prior to work.

The successful team will be required to furnish Bid bonds totaling no less than 5% of the total bid and payable to the Owner shall accompany any bid.

The successful team will be required to furnish Performance, and Payment bonds in the amount of 100% of the total contract price before construction.

3. Selection Criteria

- The prospective contractor shall have a valid California Class B Contractor's license.
- If a qualified Native American-owned company comes within 5% percent of the lowest qualified bidder's total bid, that company may match the lowest bid and receive the award unless the original lowest bidder is a Native American-owned business. A Native American-owned business must be a non-profit or for-profit entity where an Indian or Indians own at least 51% interest and where such Indian or Indians have managerial and operational control of the business operations. Other factors can be found in section 4403 of the Tribal Employment Rights of the Yurok Tribe. The ordinance and other TERO documents can be found at the following link <https://www.yuroktribe.org/tero> . Any contractor claiming Native American preference shall fill out and submit the Application for Contractor/Business Certification.
- Contractors must comply with the YTC for work funded by or conducted on behalf of the Yurok Tribe, including the contractor providing the TERO Office with an Indian Preference Plan, describing how the contractor intends to meet those obligations. See [YTC4501-4602](#).
- All construction contracts are subject to the Tribe's Employment Rights Ordinance (TERO) and policies and a 5% TERO fee will be assessed on services. See [YTC4601-04](#).

4. Response Format

1. 004000 Bid Form
2. 004100 Bid Schedule
3. 004300 Bid Security



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4. 004336 Subcontractor Schedule
5. 004500 Bidder Qualification
6. 004505 Indian Enterprise Qualification Statement (if claimed)
7. 004519 Non-Collusive Affidavit
8. 004700 TERO Pre-Award

5. Project Description

The Yurok Tribe Transportation Department will be accepting bids from responsive, responsible, qualified, and licensed Contractors (class B) for the he Klamath Softball Field located off Chapman Street off Hwy 101, Klamath CA, Del Norte County, California.

Contractor shall pay and furnish all labor, materials, tools, equipment, supervision, and transportation necessary for the proper execution of the work in accordance with the contract documents and all incidental work necessary to complete the project in an acceptable manner, ready for use, occupancy or operations by the Owner.

Permits and licenses of a temporary nature necessary for the prosecution of the work shall be secured and paid for by the Contractor unless otherwise specified in the contract documents. Permits, licenses and easements for permanent structures or permanent changes to existing facilities shall be secured and paid for by the Owner, unless otherwise specified.

The complete bid and contract packet can be accessed on the Humboldt Builders' Exchange and upon request to our RFP Bid Response Representative and Owner Representative listed above.

6. Evaluation of Criteria

The proposals will be evaluated based on the following criteria and point ranges:

Evaluation Criteria	Points
Proposed approach and timeframe to scope of work	0-20
Level of experience of the individual(s) identified to work on this matter	0-20
The Offeror's experience with similar clients	0-20
Response from references	0-20
Cost	0-20
Native American preference	0-10
Veteran preference	0-10
Interview, if conducted	0-20
Met all proposal requirements in Request for Proposal	0-10
Total:	0-150