



YUROK TRIBE
REQUEST FOR PROPOSAL
LEGAL FIRM FOR I.H.S. NEGOTIATIONS

Yurok Tribe
190 Klamath Blvd.
Klamath, CA 95548

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Dear Prospective Bidder:

The Yurok Tribe (the "Tribe") is seeking **a legal firm to negotiate a Title V compact with Indian Health Service on behalf of the Yurok Tribe.** Technical questions or requests for clarification shall be directed, in writing, to the email address below. The Tribe's responses to a proposer's question(s) will be provided via return email only to the proposer asking the question(s), and not shared with other respondents.

- Name: Michael Maranger
- Company: Yurok Tribe
- Address: PO Box 1027
- City, State, Zip: Klamath, CA 95548
- Telephone: 707-482-1350 x1387
- Email Address: mmaranger@yuroktribe.nsn.us

1. General Information

Key Dates:

The following table outlines the Tribe's key dates and events in this RFP process:

<u>Date</u>	<u>Event</u>
09/16/24	RFP is Available
09/16/24 – 10/16/24	Questions and Answer Period
10/25/24	Deadline for receipt of proposals to the Tribe's Office
10/28/24 – 11/01/24	Oral interviews with selected respondents
11/01/24	Selection completed/contract negotiations begin

2. Rules Governing Proposals

Confidentiality:

The content of all proposals will be kept confidential throughout the selection process and afterward. Copies of any proposal will not be shared with other respondents.

Late Submissions:

Proposals not received prior to the date and time specified will not be considered and will be returned to the proposer unopened.



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Acceptance / Rejection of Submittal:

The Tribe reserves the right to reject any or all responses to this RFP, to waive minor irregularities in any proposal or in the RFP procedures, and to accept any proposal presented which meets or exceeds these specifications and which is deemed to be in the best interests of the Tribe. However, the requirements for timelines shall not be waived.

Proposal Evaluation:

A committee of individuals representing the Tribe will perform the evaluation of all proposals. Following this evaluation process, the committee may elect to ask certain respondents to complete an oral interview before the committee. The purpose of the interview is to allow those further selected firms expansion and discussion of their written responses.

Oral Interviews:

Oral interviews are provided at the sole discretion of the Tribe and are for the purposes of allowing the Tribe to broaden their understanding of certain selected respondents.

Final Selection:

The final selection of the successful respondent(s) is scheduled to be completed by **Friday, November 1st, 2024**. The successful respondent will assume their responsibilities on **Monday, November 18th, 2024**.

Insurance Requirements:

Include Proof of Insurance furnished by the respondent's carrier to guarantee the respondent is properly insured. The respondent, once awarded, must file with the Tribe certificates of insurance prior to the commencement of work as additionally insured with Liability Insurance, Comprehensive General Liability insurance, and Professional Liability insurance.

Respondent shall require and verify all subcontractors, if applicable, maintain insurance, including workers' compensation insurance, subject to all of the requirements stated herein prior to work.

3. Selection Criteria

- Professional and educational background of each attorney, including resume or CV.
- Overall supervision to be exercised.
- Prior experience of the individual(s) with respect to the required negotiation experience with Indian Health Service and experience with Tribal organizations. Only include resumes of attorneys likely to be assigned to the representation. Education, position within business, years, and types of experience, and continuing professional education will be considered.



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- Pursuant to [2 Yurok Tribal Code \(YTC\) 4402-4510](#) – in compliance with [25 U.S.C. 47](#), [25 U.S. Code § 5307\(b\)-\(c\) \[formally 25 U.S.C. 450e\(b\)\]](#), [23 U.S.C. 140\(d\)](#), and [23 U.S.C. 202\(a\)\(3\)](#) – the Yurok Tribe is entitled to institute Native American / Indian hiring and contracting preference and will apply that preference. i.e., qualified Indian firms will receive preference above qualified non-Indian firms. See [YTC 4402\(b\)](#).
 - Any firm seeking such preference must provide evidence that is at least 51% of the firm's ownership and interest is held and controlled by [a] person[s] able to prove membership in a federally recognized tribe.
 - Pre-qualification is required by calling Yurok Tribe TERO at (707) 482-1350 ext. 1388 or Yurok Office of Tribal Attorney at (707) 482-1350 ext. 1408. If you've already submitted an Indian preference application to the Yurok Tribe within the last six months, then email a statement to yuroktero@yuroktribe.nsn.us identifying changes in your organization or notify us of no changes in your organization.
 - Firms are noticed that sub-contracting of these services may not be denied to an Indian firm if the Indian firm's price is within 5% of the lowest bid. See [YTC 4402\(c\)](#).
 - Firms are noticed that a firm qualifying as an Indian firm retains an ongoing obligation to maintain Indian firm eligibility requirements. The Yurok Tribe can and will revoke certification if changes to the firm results in noncompliance with the Indian firm status, which may have secondary effects on the contract and/or firm. See [YTC 4406\(e\)](#).
- Contractors must comply with the YTC for work funded by or conducted on behalf of the Yurok Tribe, including the contractor providing the TERO Office with an Indian Preference Plan, describing how the contractor intends to meet those obligations. See [YTC 4501-4602](#).
- All professional services contracts are subject to the Tribe's Employment Rights Ordinance (TERO) and policies and a 1% TERO fee will be assessed on services. See [YTC 4601-04](#).

4. Project Description

The Yurok Tribe is soliciting proposals from qualified legal firms for representation to Indian Health Service for the purposes of negotiating a compact under Title V of the ISDEAA. The legal firm will also represent the Yurok Tribe in terminating our participation with the California Rural Indian Health Board.

5. Response Format (pages are maximum allowed)

- a) Letter of Interest (1 page)
- b) Qualifications of the Respondent (5 pages)
- c) Presentation of the Respondent's Team (5 pages)
- d) Specific Project Expertise that relates to the Project Description (5 pages)



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- e) Any claims / disputes / litigation (1 page)
- f) Statement of Assurance that the firm is not in violation of any regulatory statues (1 page)
- g) Fee Schedule (1 page)
- h) Signatures of Representatives

6. Evaluation of Criteria

The proposals will be evaluated based on the following criteria and point ranges:

Evaluation Criteria	Points
Proposed approach to scope of work	0-20
Level of experience of the individual(s) identified to work on this matter	0-20
The Offeror's experience with similar clients and legal matters	0-20
Response from references	0-20
Cost	0-20
Native American preference	0-10
Veteran preference	0-10
Interview, if conducted	0-20
Met all proposal requirements in Request for Proposal	0-10
Total:	0-150